

**MINUTES of Plaistow & Ifold's Annual Assembly of the Parish Meeting held on Wednesday 8th May 2025 at 19:30, Winterton Hall, Plaistow.**

**Present** Cllr. Paul Jordan (Parish Council Chair); Cllr. Sophie Capsey (Parish Council Vice Chair); Cllr. Andrew Woolf; Cllr. Rick Robinson; Cllr Doug Brown; Cllr Jane Price; Cllr Sarah Denyer and Jane Bromley (Clerk & RFO).  
Speaker Geoff Powell -Wey & Arun Canal Trust.  
County Councillor Janet Duncton.

Approximately 15 members of the public were present.  
Apologies sent by Cllr. Nicholas Taylor; Cllr. Phil Colmer.

The Chair welcomed all to the meeting.

**AA/25/001**      **Minutes**  
The meeting **APPROVED** the minutes of the 2024 Annual Assembly of the Parish Meeting held on 22<sup>nd</sup> May 2024. The Parish Council's Chairman Report constituted the formal minute. The signed minutes will be published on the Parish Council's website.

[Appendix A](#)      Chairman's Report

[Appendix B](#)      Geoff Powell – Wey & Arun Canal Trust

[Appendix C](#)      Parish Councillor Andrew Woolf- Update on the Neighbourhood Plan.

**AA/25/002**      **Questions for the Parish Council:**  
Is there a time limit as to when the 25 houses allocated need to be built?  
The housing number is expected to be built in the Local Plan period to 2039 but if it is not built by then the requirement will be carried forward to the next Plan period.

Regarding the housing requirement from Chichester District is 25 on top of the original 10 or are the original 10 included?  
The original 10 are added to the 25-allocation representing a total number of potential houses of 35.

How are development sites chosen in the District, does availability of infrastructure have any impact?

Strategic sites are included in the Local Plan through the site selection process where a number of criteria are assessed and an overall view on sustainability of the site is given as to whether the site is suitable for development. Infrastructure will be one of the criteria. The Local Plan currently plans for development to come forward for the NE Parishes of Chichester in the latter stages of the Plan period to 2039 with a view to the infrastructure requirements being fulfilled ahead of houses. Non-strategic sites are either decided via Neighbourhood Plans or they are the subject of a further process carried out by Chichester after the Local Plan is adopted. The latter is the case for Plaistow and Ifold.

You mentioned a Design Code for the Parish, but recent development doesn't fit to the styles around the Parish?

The Design Code does not currently hold any Planning weight. It will only be considered as a statutory document when the Neighbourhood Plan is adopted.

Does the Parish Council have a view as to where the new allocation of 25 houses will be built in the Parish?

It will be a process carried out by Chichester District Council that decides on site allocations although any considerations will be consulted upon with local people.

Is the 25 houses allocation for the Parish part of the Neighbourhood Plan's Vision?

The Neighbourhood Plan doesn't allocate sites or work out the housing requirement for the Parish that is carried out by Chichester District Council. The Vision will be what the Neighbourhood Plan hopes to achieve despite the allocation.

Is there currently a Local Plan with no Neighbourhood Plan for the Parish?

Yes, the Neighbourhood Plan will come through after the adoption of the current new emerging Local Plan.

**The formal meeting closed at 8.55pm and all attendees remained for refreshments and conversation followed by cakes and sherry and the lighting of the Beacon on Plaistow Green. Further residents joined the group for this event which was well attended by about 50 residents.**